

# **Agropur cooperative – Privacy Policy**

**At Agropur cooperative (“Agropur”), we are committed to maintaining the privacy and security of your personal information, which is why Agropur has created a respectful and comprehensive Privacy Policy. We comply with the federal privacy legislation known as the Personal Information Protection and Electronics Documents Act (the “Act”) and substantially similar provincial privacy legislation. This Privacy Policy details how Agropur collects, uses and discloses personal information.**

The Privacy Policy will detail the following information:

- What is personal information
- Information We Collect
- Information Gathered With Technology
- Consent
- Security Against Information Loss and Theft
- Contact Us Regarding This Privacy Policy

If you have any questions or concerns regarding this privacy statement, or your privacy with us, please contact us.

Your provision of personal information to Agropur means that you agree that we may collect, use and disclose your personal information in accordance with our privacy policy.

## **What is Personal Information**

Personal information is any information about an identifiable person other than the name, title, business address or telephone number of an employee of an organization. Agropur collects only personal information that you provide voluntarily, including name, address, telephone number, e-mail address. You may also provide us information about products that you have purchased.

## **Information We Collect**

We collect personal information from you only for the purposes we identify to you at or prior to the time we collect such personal information. When we do collect personal information, the purposes for which your personal information is to be used will be identified to you.

Agropur may collect and use your personal information:

- to update and verify your personal information that may already be in our database;
- to respond to your inquiries and comments;
- to register you for certain features on our website;

- to administer our programs;
- to conduct surveys, contests and promotions [in the case of contest entry information, we reserve the right to publish the winner's name on our Web site];
- to distribute, market, provide and inform you about Agropur products by sending you newsletters, promotional information, product samples, coupons, and/or e-mails provided you have subscribed to receive such marketing materials;
- to help us understand your interests and develop new products and services that meet your needs;
- to comply with any laws or regulations and to cooperate with law enforcement inquiries; and
- for any other purpose to which you consent. For example, some individuals may apply for a job opening and send us their resume.

We do not sell or redistribute personal information. Unless you consent in writing or unless disclosure is required by law, we will not disclose your personal information to any third party except as provided below:

Agropur may disclose your personal information as follows:

- to third party service providers with assurance that such third party service providers use the personal information only as is required to perform the task they have been retained for, and agree to follow policies compliant with privacy laws;
- If you have entered into and won one of our contests, your name and city of residence may be published by us or one of the sponsors. Please check the specific contest rules for details;
- to comply with any legal requirements; to enforce our privacy policy, or to protect your safety and security while visiting our website;
- We may also disclose personal information to third parties in connection with a corporate re-organization, merger or amalgamation, or the sale of all or substantially all of our assets, provided that the personal information disclosed continues to be used for the purposes permitted by this Privacy Policy by the entity acquiring this information; or
- To any other third parties, with your consent to such collection, use or disclosure.

## **Information Gathered With Technology**

We use a feature called “cookies” which identifies your browser to us each time you visit one of our Sites. We may use and disclose this information to affiliates and other third parties to manage and improve our website and programs. We may also collect your IP address when you visit our website. Your IP address is collected so that we know how many visits to our website we have had by separate individuals. Cookies cannot profile your system or collect information from your hard drive. Although you may receive cookies from many different sites, each cookie can only be read by the Web server that originally issued it. Most browsers are initially set up to accept cookies, but you can set your browsers to refuse cookies.

## **Consent**

Agropur uses reasonable efforts to ensure we obtain the appropriate form of consent. In determining the appropriate form of consent, Agropur takes into account the sensitivity of the information. If there are other purposes for which we intend to use your personal information, beyond what you may reasonably expect, we will obtain further consent.

You may opt-out of being contacted and withdraw consent from having your personal information used for marketing purposes or from having your personal information used for market research purposes. . Newsletters, promotional material and e-mails will detail how you may opt-out of being contacted. Withdrawing consent or opting-out may in some instances result in your inability to participate in certain programs, features or promotions.

## **Security Against Information Loss and Theft**

We have security measures in place to attempt to protect you against the loss, misuse and alteration of your user data that is under our control. In all cases, your information is retained in secure facilities, protected from unauthorized access and kept only as long as is reasonably required. Only authorized employees who have a need to know your information for the purposes described in this policy have access to the information you provide. We have strict non-disclosure contracts with all employees who have access to the databases storing user information or to the servers hosting our services. We are not liable for any illegal use of your personal information that is beyond our reasonable control.

## **Children**

We never knowingly solicit, collect, store or disclose personal information from children who are under 16 years of age. We may collect and use only the contact information, i.e. the name, home address, e-mail address and/or telephone numbers of a child 13 to 16 years of age. If a child under the age of 16 wishes to disclose to us personal information, he/she must provide us with his/her parent's or legal guardian's e-mail address so that we can obtain express consent. If a child under 16 has already provided us with personal information, his/her parent or legal guardian may contact us for the purpose of correcting or deleting such information.

## **Retention of Personal Information**

We will only keep your personally identifiable information for as long as it is required for internal business purposes and in order to satisfy various accounting and legal requirements. When we no longer require information, we will take steps to ensure that it is destroyed, or that your personally identifiable information is removed.

## **Contact Us Regarding This Privacy Policy**

You have the right to have a copy of the personal information you provide, and to correct or update your personal information. Upon written request, we will inform you of the existence, use and disclosure of your personal information and give you an opportunity to review your personal information.

If you believe that we have not complied with this Privacy Policy or with respect to your personal information, you may write the Privacy Officer at the following address:

Agropur Privacy Officer  
101, Roland-Therrien Blvd.,  
Suite 600,  
Longueuil, Quebec, J4H 4B9  
or by e-mail to [privacyofficer@agropur.com](mailto:privacyofficer@agropur.com)  
Telephone number : 1 855-919-0990  
Fax number : 1 514-928-5473

In your letter please describe, in as much detail as possible, the manner in which you believe we have not complied with our Privacy Statement. We will investigate your complaint promptly.

Also, please note that we are not responsible for the content or privacy practices of non-Agropur Web sites to which Agropur or any other Agropur Web sites may link.

Agropur reserves the right to modify or supplement this Privacy Policy at any time. If we make any changes we will post such changes on our website. We recommend you visit the Privacy Policy often to ensure you are up to date on Agropur's collection, use and disclosure of your personal information.

Updated : November 2012